

**FMC Community Empowerment
Board Minutes, Budget Hearing FY 2010
June 29, 2009; 6:30 p.m.**

DRAFT

Members of the FMC Community Empowerment board met for a special budget hearing of the FY 2010 budget on Monday evening, June 29, at 6:30 in the Floyd County Courthouse Assembly Room, Charles City.

Board chair Robert Marreel called the meeting to order. Board secretary Shannon Paulus was not able to attend. FMC Coordinator Laurie Kristiansen consented to serve as secretary in Paulus' absence.

Kristiansen commenced with roll call; the following persons answered: Virgil Pickar, Jr., Kathy Herrick, Bonnie Blake, Bob Marreel, Leo Staudt, Lori Jost, Carol Strike, and Kae Courtney. Absent board members were: Kathy Babcock, Shannon Paulus, Elayne Werges, and Mark Knudtson. Quorum was met.

Visitors included: Dianne Halvorson, Dianne Casto, Nancy Beenblossom, Sara Schutt, Sara Noehl, Mary Augustin, and Diane Day. Fiscal Agent Gloria Carr was also in attendance.

Kristiansen reported that Kay Winkelman of Charles City (Floyd County) has indicated an interest in filling the "consumer" slot on the Empowerment Board, most recently held by Amy Sauke, who had announced her resignation, because she was moving to Hampton.

Chair Marreel asked for a review of the agenda; no changes or additions; Leo Staudt moved to accept the agenda, Lori Jost seconded; all voted "aye" to accept the agenda.

No minutes were available from the May meeting, as the secretary was not in attendance; those minutes will be available at the July 13th annual meeting.

Fiscal Agent Agreement

FMC Empowerment and the Floyd County Board of Supervisors have negotiated a new fiscal agent contract. Gloria Carr, Floyd County Auditor, serves as the fiscal agent. In recent negotiations, the Floyd Co. Supervisors tentatively agreed to accept an arrangement for a \$30 fee for each claim submitted to the fiscal agent for processing. The previous agreement had been for 3% of all expenditures in the School Ready and Early Childhood grants. This will be a significant savings for FMC. Virgil Pickar, Jr. made a motion to accept the new fiscal agent agreement with the change; Kathy Herrick seconded the motion. Chair Marreel asked for a voice vote; the result was unanimous vote and the new contract was accepted by the FMC board. The contract will go to the Supervisors for their approval at their next regular meeting. A signed fiscal agent agreement must accompany the Empowerment area's budget requests for FY 2010.

Board member Virgil Pickar, Jr. requested a written “thank you” go to the Floyd County Supervisors and directed the coordinator to do so.

Early Childhood Budget, FY 2010

Board Chair Bob Marreel and Virgil Pickar, Jr. had served on the fiscal committee for FY 2010, and reported their recommendations. The Early Childhood budget was presented to the board for review. The FY 2010 budget total allotment is \$60,851.00. Child Care Resource and Referral had completed an RFP for funding. Board members reviewed the recommendations. Virgil Pickar, Jr. made the motion to accept the EC budget as presented; Leo Staudt seconded the motion; the board voted unanimously to accept the budget as presented for FY 2010. (A complete budget is attached)

School Ready Budget, FY 2010

The School Ready budget was then presented for FY 2010. The total allotment is \$534,793.00, which is a drop of 16.1% from last year’s budget. Coordinator Kristiansen commented that all the programs had stepped up to the plate and everyone had worked hard at presenting RFP requests that worked within the confines of the reduced funding levels. Organizations submitting RFP’s for consideration included: Head Start (both NICA and NEICA), Learning Connections (Charles City and St. Ansgar School Districts), Public Health (Floyd, Mitchell, and Chickasaw Counties), EAGLE (Iowa State University Extension, Chickasaw County), Lutheran Services of Iowa/Families Together. In addition, 13 FMC area preschools were considered as part of the preschool scholarship program.

After reviewing the proposed budget, line item by line item, Kathy Herrick made a motion to accept the School Ready FY 2010 budget as presented; Bonnie Blake seconded the motion; the board voted unanimously to accept the budget as presented. Each of the listed programs/services/organizations is funded in the FY 2010 budget.

Kristiansen noted that narratives will be completed for both the SR and EC budgets and the final copies prepped to send to the state. Budgets are due in Des Moines on July 15th. Kristiansen and Gloria Carr will be working to also complete the FY 2009 financial statements for both EC and SR. A copy of the SR budgets is also attached to these minutes for filing.

Coordinator Update

Kristiansen showed the board a new logo that is being utilized by the state and indicated that the logo can also be adopted by the local board and programs.

FMC Empowerment was recently honored with a “Friend of Education” award from the Nashua-Plainfield School District. Laurie Kristiansen accepted the award on behalf of the FMC Empowerment board. FMC has assisted the NP School District with preschool scholarships for the past several years.

Board members were asked to complete two surveys; one the state is requesting regarding budgeting information and priorities, and the second for use in a survey monkey to be compiled by FMC and used in the 3 year community plan process. FMC will once again be working with UNI to complete that process. Board members were asked to finish the surveys and turn in at the end of the meeting.

The annual report is now underway, along with beginning the redesignation process for the FMC Community Empowerment area, which happens every 3 years. The next redesignation is due on September 15, 2010.

Annual Meeting Set

The next meeting will be the annual meeting on July 13, 2009 at the Charles City Public Library, at 6:30 p.m. Bob Marreel has consented to serve as chair for FY 2010, along with Virgil Pickar, Jr. as vice chair; Shannon Paulus will be asked if she will continue as secretary for another term. All board positions are filled and those whose terms are up this year (Bonnie Blake, Kathy Herrick, Lori Jost) have consented to serve another term. Board member Kathy Babcock, RN, who served as the public health representative will rotate out and Deb Freeman, RN, Mitchell County Public Health/Home Health administrator, will rotate in.

Meeting Adjourned

Business was concluded for the evening and Chair Marreel asked for a motion to adjourn. Bonnie Blake made the motion to adjourn, Kathy Herrick seconded; unanimous vote to adjourn at 7:15 p.m.

Respectfully submitted,

Laurie Kristiansen
Coordinator
June 30, 2009