

Minutes  
FMC Community Empowerment Board  
March 10, 2008, 6:30 p.m., Charles City Public Library Meeting Room

The meeting was called to order by Vice-Chair Bonnie Blake at 6:30 p.m. with the following Board members present: Mary Augustin, Bob Marreel, Leo Staudt, Anne Windolf, Shannon Paulus, Kathy Herrick and Bonnie Blake. Board members absent: Amy Sauke, Mark Knudtson, Virgil Pickar, Lori Jost, and Kae Courtney. It was determined there was quorum.

Round-table introductions were made.

The agenda was presented and reviewed. It was moved by Anne Windolf and seconded by Shannon Paulus that the agenda be approved as presented. Vote taken: All ayes.

The minutes of January 8, 2008, were presented and reviewed. It was moved by Leo Staudt and seconded by Bob Marreel that the minutes as presented be approved. Vote taken: All ayes.

The Board welcomed Jennifer O'Brien, new Floyd Co. Public Health Director.

The Board reviewed the proposed Request for Proposal (RFP) forms for the FY 08-09 Early Childhood and School Ready Funds. Laurie Kristiansen explained the forms were basically the same as last year with a few minor changes. After discussion it was moved by Anne Windolf and seconded by Shannon Paulus that the RFP forms for FY 08-09 funds as presented be approved with April 21, 2008, as the due date for submission to Laurie Kristiansen, Empowerment Coordinator. Vote taken: All ayes.

After discussion, it was moved by Ann Windolf and seconded by Shannon Paulus that the entire Board review RFPs for FY 08-09, with the date to be set later. Vote taken: All ayes.

Gloria Carr, Fiscal Agent, presented the latest financial reports. She stated that spending and budget amounts will be in agreement once the pending budget amendments have been approved by the Board. It was moved by Shannon Paulus and seconded by Bob Marreel that the financial reports as presented be approved. Vote taken: All ayes.

The Board reviewed the budget amendments required for the proposals and RFPs utilizing the remaining fund balances as previously discussed and approved at the January 8, 2008 Board meeting. After review, it was moved by Bob Marreel and seconded by Leo Staudt, that the proposed budget amendments be approved. Vote taken: All ayes.

Updates were received from the following collaborating partners:

- Sara Smoot from CCRR gave an update on upcoming provider trainings.

- Dianne Day, EAGLE, reported on the growth of the EAGLE program. Attendance at library programs has been growing rapidly. Programs to parent support groups have been added, and 344 literacy kits have been distributed at WIC clinics with several clinics yet on the schedule. With the help of two part-time assistants, she is in the process of reviewing current bookbags and will develop 105 more including several bilingual (Spanish/English). Registered Daycare Provider Crates are being expanded to include a music and movement tote and an additional 135 families have signed up for the newsletter.
- Sue Loken, Learning Connections Program, updated the Board on the participation in the Charles City and St. Ansgar classes. Participation has been less during these winter months, with several postponements due to weather. They have visited several WIC clinics to publicize the program and have been collaborating with Early Head Start. Spring classes start the first week in April.
- Sherry Marr from Early Head Start reported they have been collaborating with EAGLE and Learning Connections. They now have three workers for Floyd, Chickasaw and Mitchell Counties.
- Carol Goddard, Families Together, updated the Board on their collaboration with EAGLE. They are in the process of hiring a coordinator for the Our Kids Count Program.
- Diane Halverson, Head Start, reported they have been working with various school districts regarding the 4-year old preschool grants.
- Kathy Babcock, Chickasaw Public Health, Mary Augustin, Floyd Co. Public Health, and Deb Freeman, Mitchell Co. Public Health informed the Board on the progress of various projects in their Agencies.

Laurie Kristiansen, informed the Board of the upcoming two-tier Quality Preschool Program Standards (QPPS) training, presented by Virgene Hopkey, Consultant for Early Childhood and School Improvement. This training is being sponsored by Empowerment and AEA 267 and is being offered to Floyd-Mitchell-Chickasaw area preschools, childcare centers and Head Start personnel.

The next regularly scheduled meeting will be Monday, May 12, 2008, at 6:30 p.m.

There being no further business, it was moved by Anne Windolf and seconded by Shannon Paulus that the meeting be adjourned.

Respectfully submitted,

Kathy Herrick  
Secretary