

FMC Community Empowerment Board
March 27, 2006 Board Meeting
Minutes

Chair Virgil Pickar, Jr. called the FMC Community Empowerment Board meeting to order at 6:30 p.m. on Monday, March 27, 2006 at the Zastrow Room in the Charles City Library. Board members present: Virgil Pickar, Jr.; Anne Windolf, Kathy Herrick, Bonnie Blake, Kathy Babcock (new Public Health director, Chickasaw County – replacing Sherri Steinlage), Jon Cook, Jennifer D. Bauer, Frank Rottinghaus, and Cheryl A. Jahnel. Members absent: Larry Hicok, Shannon Paulus, and Sue Paulus. Self-introduction was then made by Kathy Babcock, Public Health Director for Chickasaw County.

Motion to approve the agenda as presented was made by Frank Rottinghaus, seconded by Kathy Herrick. Vote taken, all voted aye.

Minutes of January 30, 2006 meeting were discussed. **Correction noted:** In the paragraph regarding TEACH update – noted that it should be Rachel **Connerly** rather than Rachel **Carson**. **Motion to approve the minutes as corrected was made by Jon Cook, seconded by Bonnie Blake.** Vote taken, all aye.

In-kind contribution sheets were distributed to all members present for completion along with a request for news articles to be included on the e-bulletin.

MariLynn Pierce provided CCR&R update. Training update reported that there is a waiting list for the current classes of mechanization being offered. Rosemary Geiken reported that her staff had attended a recent training, which had a positive impact and response from her staff. MariLynn also reported that required trainings (mandatory abuse reporting, etc.) are offered on an on-going status. If any provider is interested, they should contact CCR&R. On March 28, 2006 there will be a regional meeting of CCR&R staff to discuss FY 2007 training schedule. Question was asked if the ECCERS training would be offered – this is under discussion.

Mary Jansen has been hired as the Quality Resource staff for CCR&R. Quality Resource staff are the beginning step in the development of a quality rating system to be implemented in Iowa.

Appreciation event sponsored by CCR&R will be held on April 27th at 6:30 in the New Life Church, Charles City. Invitations will be sent out in the near future.

MariLynn also reported that the high school scholarship criteria had been developed and scholarship information provided to the Charles City High Schools and Jill Orthel. These scholarships were targeted as support for teen parents. At this time no applications have been received by CCR&R.

QPPS – Quality Preschool Program Standards report provided by Larry Hicok and given by Laurie Kristiansen. Presently, 26 participants have completed training with the most training being held on March 16th at the Growing Tree preschool in Osage. One more training is scheduled before the end of this fiscal year with site to be determined. There are 14 individuals on the list for this training. Larry Hicok will be presenting at the State AEA Convention on the topic of collaboration between Community Empowerment, Head Start and AEA. Rosemary Geiken expressed her appreciation to the FMC Community Empowerment for providing this training and informed the Board of the positive influence this training had on her staff.

Legislative Update Currently there are no new updates from Shanell Wagler and the Legislature is still in process of negotiating appropriations and programs.

Budget Amendments Due to several issues, the board next reviewed budget amendment requirements for expenses attributed to fiscal agent fees, public health – Chickasaw County, teen parenting program, Head Start – Floyd/Mitchell, pre-school scholarships, and EGS – health insurance. After review of past history, **motion by Jon**

Cook, seconded by Kathy Herrick to approve payment of \$3,293.03 fiscal agent fee for fourth quarter FY'05 to the Floyd County Auditor. Vote taken, all aye.

Discussion on history of billing cycle (bill received in FY '06 for June, FY '05), **motion by Frank Rottinghaus, seconded by Jon Cook to approve budget amendment in the amount of \$2,023.86 to Chickasaw Public Health for June, FY '05 expenses.** Vote taken, all aye. Further discussion included the need for the public health sub-committee to review the billing practices of the three public health entities.

Explanation that when FMC Community Empowerment Board approved the teen parenting program, there was also required a budget amendment to allocate the funding. **Motion by Cheryl Jahnel, second by Bonnie Blake to amend the budget in the amount of \$8,580 for allocation to the teen parent daycare scholarship program.** Vote taken, all aye.

Similar situation of FY '05 expenses billed in FY '06 applied to the Head Start Floyd/Mitchell program. **Motion by Frank Rottinghaus, seconded by Jennifer D. Bauer to approve budget amendment in the amount of \$13,867.28 for HeadStart Floyd/Mitchell FY '05 expenses submitted in FY '06.** Vote taken, all aye.

Due to the increased number of pre-school scholarship applications, there is a need to amend the budget to reflect an increase of \$4,835.00. **Motion by Anne Windolf, second by Jon Cook to approve budget amendment in the amount of \$4,835 for additional pre-school scholarships.** Vote taken, all aye.

EGS is the provider of health insurance for Floyd County. Due to unexpected insurance costs, Floyd County made an assessment to all programs receiving health insurance. The portion of this increase for FMC Community Empowerment is \$392.95. **Motion by Jennifer D. Bauer, seconded by Jon Cook to approve a budget amendment in the amount of \$392.95 for payment to Floyd County for prorated employee insurance.** Vote taken, all aye.

RFP Draft Board then reviewed the draft RFP which is to be implemented for FY '07 budgeting. Discussion from public present included: new programs vs. existing programs (priorities); if a new program, how to be placed on the FMC Community Empowerment agenda; if a program in all three counties can one entity submit an RFP. Regarding pre-school scholarships, TEACH, public health, Head Start and Eagle – it is expected that there would only be one RFP for each of these programs. **Motion by Jon Cook, seconded by Anne Windolf to approve the RFP as presented.** Vote taken, all aye.

Public Input Nancy Beenblossom provided an update for Families Together and new staff hire. Carol Goddard has been hired to replace vacancy of Amy Mitchell. It is felt that Carol will be a good fit for this program. Laurie Kristiansen provided an update on planning being done to conduct community needs assessment as required by the re-designation process to be completed in FY '07. No date has been set, but when plans are formalized information will be provided. Head Start will be hosting a meeting on Thursday, April 20th, to gather public input on offering a Early Head Start program for Floyd/Mitchell area. If anyone is interested, they should contact Diane Casto for further information on the meeting.

Next meeting is scheduled for May 22nd. Possibility to participate in an EAGLE program which is scheduled for that same evening in the Charles City library.

Motion by Anne Windolf, second by Bonnie Blake to adjourn the meeting. Vote taken, all aye. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Cheryl A. Jahnel
Secretary

